

OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

INFANT/TODDLER CONTRACT 2017-2018 SCHOOL YEAR

STUDENT'S NAME _____ DOB _____ **Female** _____

ADDRESS _____ **Male** _____
(Street or P. O. Box) (City) (Zip)

PARENTS' NAMES _____

PHONE: Work _____ Home _____

Cell _____

Comments: _____

This contract is entered into by the parents/guardians of: _____
and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a contract, lasting from August 28, 2017 to June 1, 2018. **All tuition fees will be paid as usual regardless of child's attendance with respect to illness, vacation, school holidays, etc.**
2. School holidays will coincide with those observed by local public school systems whenever possible.
3. Parents must provide their own milk/lunch and feeding schedule.
4. Supply fees will be due in two installments. \$200 will be due when contract is given and the second fee of \$200 will be due August 1, 2017. A security fee of \$100 is due August 1, 2017. **These fees are non-refundable.**

5. Tuition for enrollment in morning classes or extended day is as follows:

Please circle which program you prefer.

NUMBER OF DAYS PER WEEK	MONTHLY TUITION MORNING CLASSES 8:00am – 12 Noon	MONTHLY TUITION EXTENDED DAY 7:00am-6:00pm
5	\$560.00	\$685.00*

*Parents that pay by the semester will receive a 7% discount.

6. Fees are due on the 1st of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 45 days past due will result in the student being dropped from enrollment.**

8. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.

9. There is a \$50 service charge for an insufficient check.

Fees shown apply to all children entering the school.

10. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES _____ **NO** _____

Beth Carter, Director

Signature of Parent/Guardian

Date

A parent handbook will be given at the time of enrollment.