

OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

PRIMARY CONTRACT 2018-2019 SCHOOL YEAR

STUDENT'S NAME _____ DOB _____ Female _____

ADDRESS _____ Male _____
(Street or P. O. Box) (City) (Zip)

PARENTS' NAMES _____

PHONE: Dad Work _____ Mom Work _____

Dad Cell _____ Mom Cell _____

Dad E-mail _____ Mom E-mail _____

Please circle below the days your child will attend.

MORNING CLASSES: (8am-12pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

FULL DAY CLASSES: (8am-3pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

FULL DAY/EXTENDED CLASSES: (7am-6pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

Comments: _____

**A parent handbook will be given at time
of enrollment.**

This binding contract is entered into by the parents/guardians of: _____

and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a binding contract, lasting from August 27, 2018 to May 31, 2019. **All tuition fees will be paid as usual regardless of the child's attendance with respect to illness, vacation, school holidays, etc.**
2. School holidays will coincide with those observed by local public school systems whenever possible.
3. Supply fees will be due in two installments. \$200 will be due when contract is given and the second fee of \$200 will be due August 1, 2018. A security fee of \$100 is due August 1, 2018. **These fees are non-refundable.**
4. Tuition for enrollment is as follows:

DAYS PER WEEK	MONTHLY TUITION MORNINGS	MONTHLY TUITION FULL DAY	MONTHLY TUITION EXTENDED DAYS
2	\$365	\$430	\$455
3	\$390	\$475	\$505
5	\$455	\$555	\$590*

*Parents that pay by semester will receive a 7% discount

5. Fees are due on the 1st of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 45 days past due will result in the student being dropped from enrollment.**
7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.
8. There is a \$50 service charge for an insufficient check.

Fees shown apply to all children entering the school.

9. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES _____ NO _____

Beth Carter, Director

Signature of Parent/Guardian

Date