

# OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

## PRE-PRIMARY CONTRACT 2017-2018 SCHOOL YEAR

STUDENT'S NAME \_\_\_\_\_ DOB \_\_\_\_\_ **Female** \_\_\_\_\_

ADDRESS \_\_\_\_\_ **Male** \_\_\_\_\_  
(Street or P. O. Box) (City) (Zip)

PARENTS' NAMES \_\_\_\_\_

PHONE: Dad Work \_\_\_\_\_ Mom Work \_\_\_\_\_

Dad Cell \_\_\_\_\_ Mom Cell \_\_\_\_\_

Dad E-mail \_\_\_\_\_ Mom E-mail \_\_\_\_\_

**Please circle** below the days your child will attend.

<b>MORNING CLASSES: (8am-12pm)</b>	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

<b>FULL DAY CLASSES: (8am-3pm)</b>	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

<b>FULL DAY/EXTENDED CLASSES: (7am-6pm)</b>	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**A parent handbook will be given at time of enrollment.**

OFMS/Preschool Contract

This binding contract is entered into by the parents/guardians of: \_\_\_\_\_

and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a binding contract, lasting from August 28, 2017 to June 1, 2018. **All tuition fees will be paid as usual regardless of the child's attendance with respect to illness, vacation, school holidays, etc.**
2. School holidays will coincide with those observed by local public school systems whenever possible.
3. Supply fees will be due in two installments. \$200 will be due when contract is given and the second fee of \$200 will be due August 1, 2017. A security fee of \$100 is due August 1, 2017. **These fees are non-refundable.**
4. Tuition for enrollment is as follows:

DAYS PER WEEK	MONTHLY TUITION MORNINGS	MONTHLY TUITION FULL DAY	MONTHLY TUITION EXTENDED DAYS
2	\$370	\$435	\$460
3	\$405	\$480	\$510
5	\$460	\$560	\$600*

\*Parents that pay by the semester will receive a 7% discount.

5. Fees are due on the 1<sup>st</sup> of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 45 days past due will result in the student being dropped from enrollment.**
7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.
8. There is a \$50 service charge for an insufficient check.

**Fees shown apply to all children entering the school.**

9. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
Beth Carter, Director

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date