

# OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

## INFANT/TODDLER CONTRACT 2022-2023 SCHOOL YEAR

STUDENT'S NAME \_\_\_\_\_ DOB \_\_\_\_\_ **Female** \_\_\_\_\_

ADDRESS \_\_\_\_\_ **Male** \_\_\_\_\_  
(Street or P. O. Box) (City) (Zip)

PARENTS' NAMES \_\_\_\_\_

PHONE: Dad Work \_\_\_\_\_ Mom Work \_\_\_\_\_

Dad Cell \_\_\_\_\_ Mom Cell \_\_\_\_\_

Dad E-mail \_\_\_\_\_ Mom E-mail \_\_\_\_\_

Comments: \_\_\_\_\_

This contract is entered into by the parents/guardians of: \_\_\_\_\_  
and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a contract, lasting from August 2022 to May 2023. **All tuition fees will be paid as usual regardless of child's attendance with respect to illness, vacation, school holidays, etc.**
2. School holidays will coincide with those observed by local public school systems whenever possible.
3. Parents must provide their own milk/lunch and feeding schedule.
4. Supply fees will be due in two installments. \$250 will be due when contract is given and the second fee of \$250 will be due August 1, 2022. **These fees are non-refundable and are separate from the summer supply fees. (please note this is a change from previous years)**

5. Tuition for enrollment in morning classes or extended day is as follows:

**Please circle which program you prefer.**

| <b>NUMBER OF<br/>DAYS PER WEEK</b> | <b>MONTHLY TUITION<br/>MORNING CLASSES<br/>8:00am – 12 Noon</b> | <b>MONTHLY TUITION<br/>EXTENDED DAY<br/>7:00am-6:00pm</b> |
|------------------------------------|---|---|
| 5                                  | \$630.00  | \$755.00  |

6. Fees are due on the 1<sup>st</sup> of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 30 days past due will result in the student being dropped from enrollment.**

7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.

8. There is a \$50 service charge for an insufficient check.

**Fees shown apply to all children entering the school.**

9. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
Beth Carter, Director

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**A parent handbook will be given at the time  
of enrollment.**