

OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

PRE-PRIMARY CONTRACT 2022-2023 SCHOOL YEAR

PLEASE PRINT CLEARLY

STUDENT'S NAME _____ DOB _____ **Female** _____

ADDRESS _____ **Male** _____
(Street or P. O. Box) (City) (Zip)

1ST GUARDIAN NAME _____ 2ND GUARDIAN NAME _____

PHONE: G1 Work _____ G2 Work _____

G1 Cell _____ G2 Cell _____

G1 E-mail _____ G2 E-mail _____

Please circle below the days your child will attend.

MORNING CLASSES: (8am-12pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

FULL DAY CLASSES: (8am-3pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

EXTENDED CLASSES: (7am-6pm)	2 DAYS	M-T,	Th-F
	3 DAYS	M-W,	W-F
	5 DAYS	M-F	

Comments: _____

A parent handbook will be given at time of enrollment.

OFMS/PrePrimary Contract

This binding contract is entered into by the parents/guardians of: _____

and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

- 1. This is a binding contract, lasting from August 2022 to May 2023. **All tuition fees will be paid as usual regardless of the child's attendance with respect to illness, vacation, school holidays, etc.**
- 2. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES _____ NO _____

- 3. School holidays will coincide with those observed by local public school systems whenever possible.
- 4. Supply fees will be due in two installments. \$250 will be due when contract is given and the second fee of \$250 will be due August 1, 2022. **These fees are non-refundable and are separate from the summer supply fees.**
- 5. Tuition for enrollment is as follows:

DAYS PER WEEK	MONTHLY TUITION MORNINGS	MONTHLY TUITION FULL DAY	MONTHLY TUITION EXTENDED DAYS
2	\$435	\$500	\$525
3	\$470	\$545	\$615
5	\$525	\$625	\$675

- 6. Fees are due on the 1st of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 30 days past due will result in the student being dropped from enrollment.**
- 7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.
- 8. There is a \$50 service charge for an insufficient check.

Fees shown apply to all children entering the school.

Beth Carter, Director

Signature of Parent/Guardian

Date