

OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

PRIMARY CONTRACT 2024-2025 SCHOOL YEAR

STUDENT'S NAME _____ DOB _____ **Female** _____

ADDRESS _____ **Male** _____
(Street or P. O. Box) (City) (Zip)

1ST GUARDIAN NAME _____ 2ND GUARDIAN NAME _____

PHONE: G1 Work _____ G2 Work _____

G1 Cell _____ G2 Cell _____

G1 E-mail _____ G2 E-mail _____

Please circle below the days your child will attend.

MORNING CLASSES: (8am-11:45 am)

3 DAYS M-W, W-F
5 DAYS M-F

FULL DAY CLASSES: (8am-2:45pm)

3 DAYS M-W, W-F
5 DAYS M-F

EXTENDED CLASSES: (7am-5:30pm)

3 DAYS M-W, W-F
5 DAYS M-F

Comments: _____

A parent handbook is available on the OFMS website.
www.oakforestschool.com

This binding contract is entered into by the parents/guardians of: _____
and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a binding contract, lasting from August 2024 to May 2025. **All tuition fees will be paid as usual regardless of the child's attendance with respect to illness, vacation, school holidays, etc.**
2. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

YES _____ **NO** _____

3. School holidays will coincide with those observed by local public school systems whenever possible.
4. Supply fees will be due in two installments. \$250 will be due when contract is given and the second fee of \$250 will be due August 1, 2024. **These fees are non-refundable and are separate from the summer supply fees.**

5. Tuition for enrollment is as follows:

DAYS PER WEEK	MONTHLY TUITION MORNINGS	MONTHLY TUITION FULL DAY	MONTHLY TUITION EXTENDED DAYS
3	\$490	\$575	\$630
5	\$550	\$655	\$705

6. Fees are due on the 1st of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 30 days past due will result in the student being dropped from enrollment.**
7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.
8. There is a \$50 service charge for an insufficient check.

Fees shown apply to all children entering the school.

Beth Carter, Director

Signature of Parent/Guardian

Date