

# OAK FOREST MONTESSORI SCHOOL

2000 Greenleaf Street, Longview, Texas 75605 (903) 297-0634

## PRIMARY CONTRACT 2022-2023 SCHOOL YEAR

STUDENT'S NAME \_\_\_\_\_ DOB \_\_\_\_\_ **Female** \_\_\_\_\_

ADDRESS \_\_\_\_\_ **Male** \_\_\_\_\_  
(Street or P. O. Box) (City) (Zip)

1<sup>ST</sup> GUARDIAN NAME \_\_\_\_\_ 2<sup>ND</sup> GUARDIAN NAME \_\_\_\_\_

PHONE: G1 Work \_\_\_\_\_ G2 Work \_\_\_\_\_

G1 Cell \_\_\_\_\_ G2 Cell \_\_\_\_\_

G1 E-mail \_\_\_\_\_ G2 E-mail \_\_\_\_\_

**Please circle** below the days your child will attend.

### MORNING CLASSES: (8am-12pm)

3 DAYS M-W, W-F  
5 DAYS M-F

### FULL DAY CLASSES: (8am-3pm)

3 DAYS M-W, W-F  
5 DAYS M-F

### EXTENDED CLASSES: (7am-6pm)

3 DAYS M-W, W-F  
5 DAYS M-F

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**A parent handbook will be given at time of enrollment.**

This binding contract is entered into by the parents/guardians of: \_\_\_\_\_

and THE OAK FOREST MONTESSORI SCHOOL. Both parties agree to the following:

1. This is a binding contract, lasting from August 2022 to May 2023. **All tuition fees will be paid as usual regardless of the child's attendance with respect to illness, vacation, school holidays, etc.**
2. I understand this contract is binding and a 30 day notice must be given in the event I'd like to withdraw my child from enrollment. I understand failure to provide 30 day notice will result in the following month's tuition being due.

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

3. School holidays will coincide with those observed by local public school systems whenever possible.
4. Supply fees will be due in two installments. \$250 will be due when contract is given and the second fee of \$250 will be due August 1, 2022. **These fees are non-refundable and are separate from the summer supply fees.**
5. Tuition for enrollment is as follows:

<b>DAYS PER WEEK</b>	<b>MONTHLY TUITION MORNINGS</b>	<b>MONTHLY TUITION FULL DAY</b>	<b>MONTHLY TUITION EXTENDED DAYS</b>
3	\$445	\$530	\$560
5	\$505	\$610	\$650

6. Fees are due on the 1<sup>st</sup> of each month. **A \$50 charge will be assessed on all accounts ten days past due. Fees that are 30 days past due will result in the student being dropped from enrollment.**
7. Children will be assessed a late pick-up charge of \$10 for the first 5 minutes and \$1 per minute for any additional time.
8. There is a \$50 service charge for an insufficient check.

**Fees shown apply to all children entering the school.**

\_\_\_\_\_  
Beth Carter, Director

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date